Approved

I.a. Representative of the Rector
Khoja Ahmed Yasawi International
Kazakh-Turkish
University, Professor
_____ Naci Genc
«____»_____2025

Approved

Rector
Khoja Ahmed Yasawi International
Kazakh-Turkish University
_____ Zh.Temirbekova
«____»_____2025

QUALITY MANAGEMENT SYSTEM

UNIVERSITY REGULATION
UE-AYU-113-2025
REGULATION OF THE ACADEMIC COMMITTEE

1. Developed and implemented by the Academic Department.

2. Developers:
   - Director of the Academic Department A. Bostanova
   - Deputy Director of the Academic Department N. Gumush
   - Head of the Department for Methodological Work Organization E. Shakhabayev

3. Agreed by:
   - Vice-Rector for Academic Affairs   E. Idrissova
   - Vice-Rector for Finance and International Relations   Mustafa Giritlioglu
   - Vice-Rector for Science and Strategic Development A. Oshibayeva
   - Head of the Center for Strategic Development, Ranking and Quality S. Kyrykbaeva
   - Head of the Legal Department G. Musakhanov

4. Implemented   - 2025

5. Verification period   - 2028

For official us
Turkestan, 2025
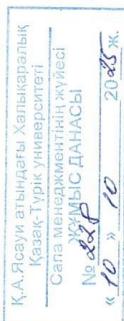
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1. SCOPE

1.1. This section defines the requirements for organizing the activities of the Academic Committees established according to the fields of personnel training at Khoja Akhmed Yassawi International Kazakh-Turkish University.

1.2. This Regulation is a normative document that defines the Academic Policy and the Internal Quality Assurance System of Khoja Akhmed Yassawi International Kazakh-Turkish University. All structural units of the University are required to comply with its provisions.

2. NORMATIVE REFERENCES

2.1. Law of the Republic of Kazakhstan "On Education" dated July 27, 2007 (as amended and supplemented);

2.2. Model Rules for the Activities of Higher and Postgraduate Education Organizations, approved by Order No. 595 of the Minister of Education and Science of the Republic of Kazakhstan dated October 30, 2018 (as amended and supplemented);

2.3. On Approval of the State Compulsory Standards of Higher and Postgraduate Education, approved by Order No. **2** of the Minister of Science and Higher Education of the Republic of Kazakhstan dated July 20, 2022**;**

2.4. On Approval of the State Compulsory Standards by Levels of Education in the Field of Healthcare, approved by Order No. ҚР ДСМ-63 of the Minister of Healthcare of the Republic of Kazakhstan dated July 4, 2022**;**

2.5. University Academic Policy.

3. TERMS, DEFINITIONS, SYMBOLS, AND ABBREVIATIONS

- MoSHE RK -Ministry of Science and Higher Education of the Republic of Kazakhstan;
- Yassawi University - Khoja Akhmed Yassawi International Kazakh-Turkish University;
- AC-Academic Committee by training areas;
- EP - Educational Programs;
- CSDQ - Center for Strategic Development, Ranking and Quality;
- Register - Register of Higher and Postgraduate Education Programs of the National
- Center for Higher Education Development of the Republic of Kazakhstan.

4. DESCRIPTION OF THE PROCEDURE

4.1. General Provisions

4.1.1. The Academic Committee (AC) is a collegial body responsible for organizing the development of new educational programs at all levels of personnel training, their registration in the Register, accreditation, and the updating of existing programs based on the results of internal and external evaluations.

4.1.2. The AC is established to ensure the continuous improvement of the quality of educational programs implemented at the University.

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4.2 Main Areas and Tasks of the AC

4.2.1 Development of new, innovative, joint/double-degree, and micro-credential educational programs:

- identifying current and future labor market needs in accordance with the training direction;
- analyzing the labor market for specialists;
- formulating learning outcomes (LOs) aligned with competencies based on professional standards, the level of study, graduate attributes, and/or employers' expectations;
- designing program content and determining the learning strategy;
- defining the list of modules and courses in the context of competencies and LOs, determining their workload in credits;
- establishing assessment methods ensuring the measurability of declared LOs;
- analyzing the University's capacity to implement the program;
- subjecting the developed program draft to internal and external review and discussion;
- submitting the program passport for registration in the Register and making revisions based on experts' comments;
- ensuring proper formatting and approval of the registered program in accordance with internal requirements.

4.2.2 Conducting self-assessment for updating existing programs, undergoing program accreditation and post-monitoring procedures. The self-assessment takes into account:
Conducting self-assessment for the updating of existing programs, program accreditation, and post-accreditation monitoring procedures. The self-assessment shall take into account:

- benchmarking results of leading programs in Kazakhstan and abroad;
- results of rankings participated in by the program over the last 3–5 years;
- outcomes of partnerships with leading Kazakhstani and foreign universities in developing innovative, joint/double-degree, and micro-credential programs;
- results of cooperation with employers, government authorities, and business representatives;
- results of surveys of students, employers, graduates, and other stakeholders;
- outcomes of student enrollment;
- graduates' employment rates;
- staffing of the program with qualified faculty;
- methodological support of the program;
- infrastructural support of the program.

4.2.3 The results of self-assessment are prepared in compliance with accreditation standards as a report consisting of brief statistical data, analytical materials (preferably SWOT analysis), and improvement proposals, along with a presentation of 3–5 slides.

4.2.4 The self-assessment report of each program is reviewed at the Faculty Internal Quality Assurance Committee / Methodological Committee, where decisions are made on accreditation, updating (actualization), or withdrawal of the program due to low relevance or insufficient feasibility. Decisions are submitted to the University Methodological Committee and the Senate for approval.

4.2.5 Self-assessment of educational programs is conducted annually. The procedure may be subject to amendments. The results of changes in the self-assessment process are published with explanations on the University portal and, if necessary, on the University's official social media pages. The information is also communicated to students and applicants.

4.2.6 Based on the results of self-assessment, for the purpose of updating programs, the AC and department heads plan and implement specific measures:

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- preparing programs for accreditation or post-monitoring procedures and updating in the Register;
- clarifying and revising the graduate profile (LOs) and the content of modules (courses) that form them;
- determining the list of competencies required from instructors of each course and ensuring the program is staffed with qualified faculty; if this is not possible, launching an open competition to attract instructors and scholars on national and international levels;
- preparing orders for missing textbooks and teaching aids needed for program delivery.

4.2.7 The updated program passport is submitted for registration in the Register; corrections are made based on experts' feedback.

4.3 Approval of the AC Composition and Work Procedure

4.3.1 The AC is composed of academic staff and representatives of employers and students, and is approved by the Rector's order. The number of members corresponds to the number of educational programs in the training area.

4.3.2 The AC reports directly to the Vice-Rector for Academic Affairs and plans and implements its activities in coordination with the Academic Department, heads of departments and faculties, and Faculty Internal Quality Assurance Committees.

4.3.3 The AC develops annual work and meeting plans, which are agreed with faculty deans and the Director of the Academic Department and approved by the Vice-Rector for Academic Affairs.

4.3.4 Decisions of the AC are mandatory for execution by departments and faculties.

4.3.5 The composition, plans, meeting minutes, decisions, and reports of the AC are published on the University website. The AC's results are reviewed at the meetings of Faculty and University Methodological Committees.

4.5 Rights of the AC

4.5.1 The AC has the right to request from faculties, departments, and other structural units of the University data and information related to educational quality and other relevant matters.

5. RESPONSIBILITY AND AUTHORITY

5.1 The Director of the Academic Department is responsible for the implementation of the requirements of this Regulation.

5.2 The Vice-Rector for Academic Affairs monitors the compliance with the requirements of this Regulation.

6. PROCEDURE FOR AMENDMENTS

6.1 Management of this Regulation and introduction of amendments are carried out in accordance with QP-AYU-7.5.3-2025.

6.2 Amendments to the QMS document must be registered in the "change registration sheet."

7. AGREEMENT, STORAGE AND DISTRIBUTION

7.1 Discussion and approval of the University Regulation are carried out at a Senate meeting and formalized by a protocol.

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7.2 Responsibility for storing, duplicating, and distributing working copies of the Regulation lies with the Academic Department.

7.3 The control copy of the Regulation is transferred to the Center for Strategic Development, Ranking and Quality.

7.4 The Academic Department is responsible for implementing the requirements of this Regulation.

7.5 Compliance with the requirements of this Regulation is monitored by the respective Vice-Rectors.

AGREEDBY:

Vice-Rector for Academic Affairs   E. Idrissova

Vice-Rector for Finance and International Relations   M. Giritlioglu

Vice-Rector for Science and Strategic Development   A. Oshibayeva

Head of the Center for Strategic Development, Ranking and Quality   S. Kyrykbaeva

Head of the Legal Department   G. Musakhanov
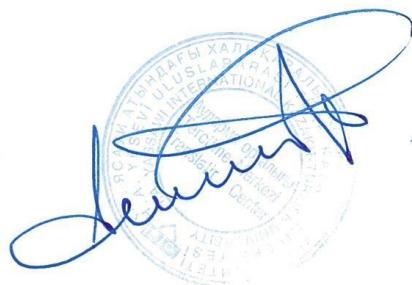
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Tebellüğ Sayfası

p/c	Adı- Soyadı	Görevi	Günü	İmza

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Değişiklik Ekleme Sayfası

№ к/с	Değişiklik yapılacağına dair karar		Sayfa Sayısı				Toplam sayfa	Değişiklik yapıldığı gün	Değişikliği yapan kişi	
	Belge	Buyruk	Değişiklik Eklenen	Değiştirilen	Yenisi	Geçersiz			Adı Soyadı:	İmza

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